



MEETING NOTES

2023/2024 Board Meeting

July 25, 2023

Treasurer's Report: As of 7/20 \$62,941.19 - AV update= \$50,941.19

- **Budget-** Brought in \$101,666.89 vs. Spent \$112,131.82= -\$10,464.93
 - Big 1 time purchases (\$36,000)
 - Field trips, events, usual annual purchases (\$18,000)
 - PTO spends and average of \$80,000 take out the F.R \$50k
 - More cautious with big items and adding a spring fundraiser.

Upcoming Events:

- **Popsicles on the Playground-** 8/30 10a-11a
- **Teacher Luncheon-** 8/30
- **Back to School Night-** 8/30 4p-5:30p
- **Kindergarten Orientation** 9/6 @ 10:00am
- **Fun Run-** Kick off 10/2 Event 10/12
- **Trunk or Treat** 10/21 2-4pm with rain date 10/24
- Considering new events. No dances, STEM events that align with curriculum, Mrs. St. Onge is a good resource.

Allocations Needed:

- **Teacher start up checks-** \$100 per teacher \$5,000
 - **Motion made and approved for \$5,000**
 - A discussion was had about the tax guidelines regarding providing checks to teachers and not requiring receipts. Teachers will be asked to save their receipts in the welcome letter provided with this year's check and this topic will be revisited before the next round of checks.
- **Teacher Luncheon:** \$1,700
 - **Motion made and approved for \$1,700**
- **Teacher Lounge Refill-** \$300
 - **Motion made and approved for \$500**
- **Summer Reading Gifts-**\$185
 - **Motion made and approved for \$185**
- **Back to School/K Orientation-**
- **Recess Items Replenishment-** Balls, etc-
 - **Motion made and approved for \$250**
- **Water Bottles for students-** \$351
 - **Motion made and approved for \$351**
- **Shelving Units for Science Supplies-** \$230
 - **Motion made and approved for \$230**

- **Kona Truck-** \$1,400
 - **Motion made and approved for \$1,400**
- **Amazon Subscription-** \$140
 - **Motion made and approved for \$140**
- **Student of the Month budget for 2023/2024 school year -** \$450
 - **Motion made and approved for \$450**

Other/Questions/Requests:

- **List of Committees we will need**
 - Fun Run*, Trunk or Treat*, Staff Appreciation, Yearbook, 3rd Grade Social, Fox Festival
- **Amending Bylaws and Committee requirements**
 - What makes an “active member” voting member
 - Committee Requirements
 - Fun Run was discussed since it is an upcoming event. The committee will be responsible for creating the t-shirts, daily prizes, Boosterthon reporting.
 - Volunteering expectations, by signing up you agree to the following...
 - No photographing other children
 - Must provide ID at check in
 - Siblings cannot attend
- **Thank you cards**
- **How in depth we want our minutes** – there are no guidelines around this in the bylaws, preference.
- **Curriculum Leaders-** Meeting with them to get some ideas
 - DeMedeiros, Lorencio, St. Onge and L’Heureux

Meeting Adjourned 7:57pm
Next meeting on September 11, 2023 6:30pm