



**Freetown Elementary School**  
**43 Bullock Road**  
**East Freetown, MA 02717**  
**508.763.5121 Fax 508.763.3986**  
**Michael Ward, Principal**

## **FES PTO MEETING MINUTES**

6:32PM Meeting called to order

### **Principal's Report:**

- Reviewed safety measures and provided updates - vestibule project 99% completed
- Thank you to Mrs Oliver for all of the work and support with new safety measures to the entrance process!
- New laminator has been delivered - it will get set up and staff will receive training on how to use it

### **Treasurer's Report:**

Beginning Ledger Balance: \$122,663.45

Ending Ledger Balance: \$94,794.84

### **What have we been doing...**

- Staff Holiday Appreciation
  - Thankful Pies
  - Holiday Cocoa/Treat Bar
- Laminator - ordered and arrived
- 2nd Microwave for teachers lounge
- Ms Federico - New Pre-K teacher, PTO covered supplies for classroom \$222.56
- Mr Moreira received a chorus gift \$99 gift card to Ray Mullen Music
- Mrs L'Heureux
  - Purchased new yoga mats for \$196.25
  - Replaced broken/depleted gym supplies for \$465.54
- AV System Update -

- Auditorium system to be replaced \$12,000 to be covered by PTO, the rest will be covered by the district
- Will replace mics, project and speakers

**Requests & Allocations:**

- Mr Moreira:
  - 3rd Grade Recorders to support recorder unit in late February \$273.50

**Motions made and approved for \$273.50**

- Welcome back breakfast (Feb vacation) for staff \$250

**Motions made and approved for \$250**

- Spring Refresh Gift Cards for Teachers \$2000 (\$25 each)

**Motions made and approved for \$2000**

- Yearbooks for 3rd grade \$2500 (please order 1 for office and 1 for Mr Ward)

**Motions made and approved for \$2500**

- Supplemental vote to 1st Grade Holiday Story Event (previously approved \$120 but \$176 was needed) \$56

**Motions made and approved for \$56**

**Board Member Reports:**

- Book Fair - 1/31 - 2/2
  - Family Night will be 1st or 2nd - Mr Ward to check on School Committee Meeting schedule
  - New "Giving Box" policy will be agreed upon and communicated for consistency and fairness
  - Volunteer Sign Ups sent out and shared on FB
  - BOGO planned for Spring book fair May 22nd (yay!)
- Yearbook Committee - Jess O., Jess G., Alice, Cindy, Wendy.
  - Will start getting pics from holiday activities and Mr Ward will help look for kindergarten photos, need photos from specialists, chorus, recess, Fun Run, Class Photos
  - New Email address to be set up fesptoyearbook@...?
  - Need to email parents for baby picks and Choice Awards
  - Need to ask for no photograph lists from teachers
  - Need to order lanyard pens

**Questions/Open Topics:**

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**Meeting Adjourned:** 7:41PM

**Next Meeting will be:** February 13th at 6:30PM

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**Sarah Dudley, FES PTO Secretary**

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**Jessica Oliver, FES PTO Co-Chair**